



Annexure 'I'
(Proposal to be put up to higher authorities)

DRAFT OF NOTE

From

To

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Sub: Death claim

Account Number: _____

INR: _____

1. Detail of deceased person

Name of the deceased depositor	Mr./Mrs./Miss
Branch Name	
Date of Death	
Claimed Amount (INR)	
Any amount due to the bank from the Deceased person or claimants	

2. Account Details

Details of accounts	Nature of Account.	Amount (INR)



3. Details of Legal heirs/claimants

Name	Age	Relationship to the deceased	Whether all legal heirs joined in the claim

4. Details of documents produced by Claimants

Date of Heir ship certificate	
Affidavit	
Indemnity Bond	
Date of death certificate	
If there is a will, date of the will and Legal opinion on it	

5. Sureties

Names	
Credit reports dated	
Estimated means of each surety	



6. Reasons for settlement of claim without Legal representation.

(Brief information about the deceased depositor, claimants, sureties etc. and justification for settling the claim without legal representation may be given here)

Recommendation of Operations Head

(Signature of Operations Head)